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**Turtle Mountain Community College
Special Board of Directors Meeting
July 7, 2010
12:00 p.m.**

OFFICIAL MINUTES

Board of Directors Present: Ron Peltier, Dr. Leigh Jeanotte Barbara Poitra, Robert Lattergrass, Carla Peltier.

Board of Directors absent: none

Board of Trustees Present: John Frederick, David Brien, Donna Azure, Coreena Patnaude.

TMCC Employees: Jaelyn De Los Santos, Dr. Jim Davis, Ray Parisien, Mark Hamley, Dr. Bill Gourneau, Dave Ripley, Dennis Bercier, Larry Henry.

Others Present: Lyle Poitra, P2P

I. Call to Order: Chairman Peltier called the meeting to order at 12:14 p.m.

II. Roll Call: Roll call performed by Jaelyn De Los Santos.

III. Approval of Agenda: Chairman Peltier asked for the motion to approve the agenda with the following changes: add: New Business: V. a. Salary Notification Letter by Dr. Bill Gourneau; change IV. a. to reflect Dr. Leigh Jeanotte was presenting rather than Dr. Jim Davis. Barbara Poitra made this motion, seconded by Robert Lattergrass. All were in favor. Motion carried.

IV. Old Business

- a. Trading Post by Dr. Leigh Jeanotte:** See Appendix A. Dr. Leigh Jeanotte is requesting that we revisit the Trading Post issue and give a little more time. He is requesting that Robert Lattergrass retract his motion and possibly make a new motion.

Robert Lattergrass made a motion to rescind his previous motion made in the June 19, 2010 meeting.

Dr. Leigh Jeanotte made a motion to allow an additional 30 working days to pursue the Trading Post Project and if not completed in 30 days, it will go back to the board. Barbara Poitra seconded this motion. Discussion is held. Dr. Davis is concerned that P2P may have problems getting their source of money. USDA wants to be sure that all of the money is still there. Lyle Poitra states that P2P likes the change of scope which was sent to the USDA. If USDA approves the change, P2P will take the initiative to identify funds to assist and we believe that we can identify those funds within 30 days.

46 The contractor stated that prices are still good, but if the project goes into winter and the project
47 needs to be enclosed, the costs may raise some.
48

49 Dr. Leigh Jeanotte amends his motion to state: Dr. Leigh Jeanotte made a motion to allow an
50 additional 30 working days to pursue the Trading Post Project and if additional time is required,
51 Administration needs to go back to the board and make the request. Barbara Poitra seconded the
52 amendment.
53

54 Dr. Davis wants to clarify the motion; does this motion mean we are giving Keplin's
55 Construction notice to proceed? Dr. Davis was notified that he would take responsibility to have
56 the process ongoing and notify Keplin's Construction to proceed if total funds for the project are
57 secure.
58

59 Chairman Peltier asked for roll call on the motion. All were in favor. Motion carried.
60

61 Mark Hamley and Lyle Poitra exit at 12:36 p.m.
62

- 63 **b. Hiring of Coaches by Dr. Jim Davis:** Dr. Davis informed the board that he had been
64 advertising for a Men and Women's Coaches. Interviewed 4 coaches and he would like to
65 recommend Gerald Kassin for the Men's Coach/Athletic Director. Discussion held. Dr. Davis
66 was informed that the positions were not advertised for the Athletic Director also. If you are
67 attempting to hire for the Athletic Director, it needs to be advertised as such.
68

69 Carla Peltier made the motion to re-advertise for a Coach/Athletic Director rather than just a
70 coach. The job duties need to be included and clear. Discussion held.
71

72 Chad Davis entered at 12:53 p.m.
73

74 Barbara Poitra seconded the motion. Dr. Davis informed the board that fundraising is a large
75 part of coaching and the Athletic Director needs to be a person that has the knowledge to do a
76 large amount of fundraising. Chairman Peltier asked for roll call for the motion. All were in
77 favor. Motion carried.
78

79 In the announcement include the salary of \$8,000-\$10,000 along with the job duties and
80 qualifications. State Bachelors preferred, Associates required.
81

- 82 **c. Health Cluster Building by Dave Ripley and Dennis Bercier:** See Appendix B & C.
83 A change order for the electrical has been submitted in the amount of \$2933.77. This still keeps
84 us within budget. Chairman Peltier asked for the motion to approve the change order. Barbara
85 Poitra made this motion, seconded by Robert Lattergrass. All were in favor. Motion carried.
86

87 The second change order that was submitted was a change order requesting for an additional 45
88 day extension added to the contract. Chairman Peltier asked for the motion to approve the
89 change order. Dr. Leigh Jeanotte made this motion. Discussion held. The 45 day extension
90 could cause problems with having the project completed by the time the North Dakota Board of
91 Nursing would come for the onsite visit. Further discussion was held.

Chairman Peltier asked for the motion to deny the change order request for the additional 45 days. Dr. Leigh Jeanotte made this motion, seconded by Carla Peltier. All were in favor. Motion carried.

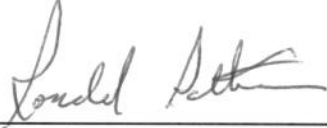
V. New Business

A. Salary Notification Letter by Dr. Bill Gourneau:

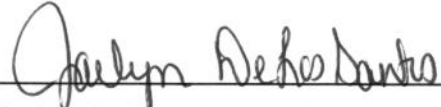
Dr. Bill Gourneau presented a copy of the salary notification letter to be sent to staff at the college. He is requesting approval to send this letter to the staff with their current salary stated. Chairman Peltier asked for the motion to approve sending the salary notification letter. Dr. Leigh Jeanotte made this motion, seconded by Barbara Poitra. All were in favor. Motion carried.

VI. Next meeting: July 26th, 2010 at 5:00 p.m. in the TMCC Board Room

VII. Adjournment: Chairman Peltier asked for the motion to adjourn. Barbara Poitra made this motion, seconded by Robert Lattergrass. All were in favor. Motion carried. Meeting adjourned at 1:26 p.m.



Ronald Peltier, Chairman



Jaclyn De Los Santos, Board Secretary